



UUM
Universiti Utara Malaysia



MEMORANDUM OF AGREEMENT
BETWEEN
UNIVERSITAS RIAU (UR), INDONESIA
AND
UNIVERSITI UTARA MALAYSIA (UUM), MALAYSIA

CONCERNING
EDUCATION AND RESEARCH

Universitas Riau (hereinafter referred to as “UR”), Indonesia and Universiti Utara Malaysia (hereinafter referred to as “UUM”), based on Memorandum of Understanding (MoU) on October 24th, 2014, agree to co-operate in the area of education and research in order to strengthen ties between both universities and to promote academic and cultural interchange.

Regarding roundtable meeting about education and research entered into between UR (FIRST PARTY) and UUM (SECOND PARTY) dated on February 12th, 2015, the two Parties shall be referred to collectively as the “Participating Institutions” in the Memorandum of Agreement, and have agreed to this Agreement:

Article 1

International Double Degree Master Program

- 1.1 Postgraduate candidates must fill up the application forms issued by the sending university and fulfil the requirements of postgraduate enrolment for International Double Degree Master Program. An offer letter or offer statement will be given to the qualified students by the sending university after the final evaluation from receiving university. A letter of acceptance will be given by the receiving university.
- 1.2 Study fees will be based on the fees stipulated by the sending university. Fees shall include and not limited to transportation, living cost, insurance, and study fees. These fees will be

covered by the student or a scholarship. Any scholarship arrangements shall be resolved by the students before each of the semester begins.

- 1.3 A student from sending university will study at the receiving university for a minimum of 150 days out of 2 years and vice versa.
- 1.4 The graduate students may apply to academic program offer at the receiving faculties as full time graduate student. Graduate students must complete at least one year of study before the exchange year. Graduate students will be primarily under the guidance of supervisor in the receiving university. The graduate student must be abide by all the rules and regulations of the receiving university.
- 1.5 Postgraduate candidates will receive their degree certificates from UR and also UUM after fulfilling the graduation requirement from both universities. Candidates may also obtain only a certificate from sending university if they can not fulfil the graduation requirement from receiving university.

Article 2

Joint Research

- 2.1 The Parties agree that proposal for joint research project between faculty member of the two sides will be encourage and approval given after both universities fully discuss of the research program and agree on the cost.
- 2.2 Joint research activities include proposal development, project implementation, and project reporting. Joint research contract must be issued and agreed before the start of the research.

Article 3

Staff Mobility

- 3.1 UR will send up to minimum two staffs to UUM each year and UUM will send up to minimum two staffs to UR each year during the term of this agreement beginning in 2015.
- 3.2 Facilitation of attached lecturers in teaching programs, seminar, short courses and postgraduate students supervision.
- 3.3 An appointment letter and offer letter will be issued by the receiving university for guest researcher, visiting professor and/or visiting lecturer; and external examiner.

Article 4

Exchange Students

- 4.1 UR will send up to fifty exchange students to UUM each year and UUM will send up to fifty

exchange students to UR each year for community service program during the term of this agreement beginning in 2015.

- 4.2 In order to select participants, the receiving university will screen its applicant for student exchange. At least three months before the start of academic year/semester, each university will send to each party the applications for student exchange. The sending university will reserve the right to make final judgments on admission of student nominated for the exchange.
- 4.3 Transportation and living expenses, costs of accommodation and health insurance, and other study costs shall be borne by the guest students, or by their sending university. Exchange students are required to participate in the student health plan offered or approved by the receiving university. Parties to the agreement shall undertake efforts to locate housing for the guest students.
- 4.4 Exchange students shall be subject to all regulations, rules and standards of academic performance and personal conduct of students at the receiving university. Exchange students who violate any such regulations, rules or standards are subject to expulsion from the exchange program, and if expelled, must immediately return to their home country.
- 4.5 Exchange students will be given assistance in finding appropriate counseling and other assistance.

Article 5

International Seminar

- 5.1 The parties to the agreement shall inform one another regularly about the curricular programs offered by each, especially about international seminars. They shall exchange documentation and publications issued from these proceedings.
- 5.2 International seminars are designed to prepare or advance collaborative activities. They may be held in either UR or UUM. As a rule, the sending Party shall cover the international travel costs of the participants from the sending university, while the hosting Party shall cover the maintenance costs and domestic travel costs. Other conference expenses shall be funded by the Parties according to their corresponding regulations.
- 5.3 20 % of the international seminar profit will be allocated to joint research
- 5.4 The students may joint any seminar organized by the receiving universities.

Article 6

International Publication

- 6.1 All papers resulting from the postgraduate student's research will be published with names of all supervisors and both universities.
- 6.2 The researchers engaged in this project will be permitted to present at symposia, national, international, or regional professional meeting, and to publish in journals, thesis or dissertations, or otherwise of their own choosing, the methods and the results of this collaborative research project provided it shall not jeopardize any application for registration of any Intellectual Properties (if any).
- 6.3 Any scientific paper, article, publication, or announcement of advances generated in connection with work done under this agreement, during the period of performance of the agreement or in the future, will give proper credit to the efforts of each party and also shall not jeopardize any application for registration of any Intellectual Properties (if any).

Article 7

Dispute Resolution

- 7.1 Any dispute, controversy and difference as to the interpretation or the implementation of this Agreement, the Parties shall endeavor to find an amicable solution using reasonable efforts. If FIRST PARTY and SECOND PARTY do not reach mutual conclusion, the Parties shall solve according to the corresponding provision of the JCA

Article 8

Term, etc.

- 8.1 This Agreement shall be effective from the Effective Date of the JCA. However, Article 5 shall remain in force for five (5) years from termination of this Agreement, and Articles 1, 2, 3, 4, 5, 6, 7 and 8 shall survive termination of this Agreement.
- 8.2 The Parties agree that all other terms, conditions and stipulation not stipulated in this Agreement shall be interpreted according to the corresponding provisions stipulated in the JCA. If there is any inconsistency between any provision of this Agreement and that of the JCA, this Agreement shall prevail.

IN WITNESS WHEREOF, the undersigned being duly authorized representatives of the Universitas Riau and Universiti Utara Malaysia, have signed this Agreement.

Signed on 13 February on the year 2015, in two original, in the English language, both texts being equally authentic.

For
FIRST PARTY

By:



PROF. DR. MASHADI, M.SI

Vice Rector of Planning, Cooperation and
Information System Universitas Riau

Date: 13 February 2015

For
SECOND PARTY

By:

**ASSOC. PROF. DR. AHMAD BHASAWIR
HJ. ABD. GANI**

Dean of School of International Studies
Universiti Utara Malaysia

Date: 13 February 2015