



THE HONG KONG  
POLYTECHNIC UNIVERSITY  
香港理工大學

## MEMORANDUM OF UNDERSTANDING (MoU)

Between

School of Nursing, The Hong Kong Polytechnic University

And

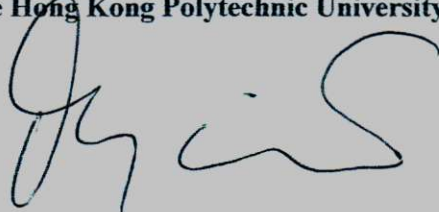
School of Nursing, Universitas Riau

School of Nursing, The Hong Kong Polytechnic University (PolyU) and School of Nursing, Universitas Riau (UR) wish to establish a framework for clinical placement exchange programme which will support the promotion of all-round development of students, particularly in the areas of global outlook and cultural appreciation, and hereby agree to the terms and conditions as follows:

- 1. Number of Exchange Students:** Each institution agrees to exchange a total of two student units (where each unit means one undergraduate exchange student attending for an academic semester) per year for a clinical placement exchange period from two to three weeks up to one academic year. The condition is that the host Faculty/Department of the host institution will accept exchange-in student only if its academic and /or accommodation resources are available. It is expected that an overall balance of ten student units can be achieved during the period of the MoU.
- 2. Selection of Students:** It is expected only students of good academic performance will be selected by the home institution. The host institution reserves the right of final approval on the admission of an exchange student.
- 3. Credit Transfer:** The home institution shall consider and decide on whether credits earned by their exchange-out students at the host institutions will be transferred for inclusion in the students' academic records at the home institution.
- 4. Financial Arrangements:** Exchange students shall remain registered as full-time students throughout the exchange period and pay normal tuition fees to the home institution. They will be enrolled at the host institution without having to pay tuition fees. They are however responsible for the costs of living, travelling, accommodation, insurance and other incidental expenses.
- 5. Accommodation:** The host institution will provide exchange students with all possible assistance in looking for suitable accommodation.
- 6. Immigration Formalities:** Each institution will issue appropriate documents for visa purposes in accordance with the current law, although it is ultimately the responsibility of the individual student to obtain a proper visa in a timely manner.
- 7. Insurance:** Exchange students are required to arrange their own insurance against illnesses and accidents covering the period of their stay in the country of the host institution.
- 8. Students' Obligations and Entitlements:** Exchange students will be subject to the rules and regulations of the host institution. They will be entitled major academic resources and support services generally available to full-time students at the host institution.

9. **Arrival Arrangements:** On arrival at the host country, the host institution will provide the exchange students with appropriate orientation on the host country and institution.
10. **Period of MoU:** This MoU will be effective for 5 years i.e. from [16-04-2017] to [15-04-2022] and shall remain in force until terminated by either party giving the other party 6 months' notice. Such termination shall not affect the validity and continuity of any incompletely discharged obligation agreed upon by the two parties before termination.
11. **Programme Administration:** The School of Nursing of PolyU and School of Nursing of the Universitas Riau will be responsible for the administration of this exchange programme while academic matters will be the direct responsibility of PolyU's School of Nursing and Universitas Riau's School of Nursing.
12. **Miscellaneous:** The headings and captions of this MoU are inserted for convenience of reference and do not define, limit or describe the scope or intent of this MoU or any particular section, paragraph, or provision.

For and on behalf of  
School of Nursing  
The Hong Kong Polytechnic University



---

Professor Alex Molasiotis  
Angel S.P. Chan Lau Professor in Health &  
Longevity  
Chair Professor of Nursing and Head  
School of Nursing

Date : 23/10/2017

For and on behalf of  
School of Nursing  
Universitas Riau



---

Bayhakki, PhD  
Head  
School of Nursing

Date : 30/10/2017



THE HONG KONG  
POLYTECHNIC UNIVERSITY  
香港理工大學

**MEMORANDUM OF UNDERSTANDING**  
**between**  
**School of Nursing, The Hong Kong Polytechnic University**  
**and**  
**School of Nursing, Universitas Riau**

School of Nursing, The Hong Kong Polytechnic University (PolyU) of Hong Kong Special Administrative Region of the People's Republic of China and School of Nursing, Universitas Riau (UR) of Indonesia, considering their common interest in promoting the mutual collaboration in the area of education and research, have set forth the following Memorandum of Understanding (MoU):

**1. Purpose**

The purpose of this MoU is to develop academic and educational collaborations on the basis of equality and reciprocity and to promote relations and mutual understanding between both universities.

**2. Scope of Cooperation**

Both parties undertake to promote and develop academic collaborations which include but are not limited to the following:

- Exchange of academic and professional knowledge;
- Exchange of academic staff and students;
- Collaboration in research and the promotion of research outputs; and
- Joint participation in internationally funded projects.

**3. Arrangements of Implementation**

- i) A detailed description of each collaboration, including financial arrangements, will be developed mutually for each specific case that will be subject to the review and approval processes of each party.
- ii) The parties will ensure that all public statements including statements to the media or articles relating to the collaboration are cleared and consented by both prior to release or publication.
- iii) Both parties will evaluate the collaboration on a yearly basis.
- iv) Both parties agree to designate the following persons as the local representatives for the coordination of the collaboration:

For PolyU: Dr E. Angela Chan, Associate Head, School of Nursing  
For UR: Bayhakki, PhD, Head, School of Nursing

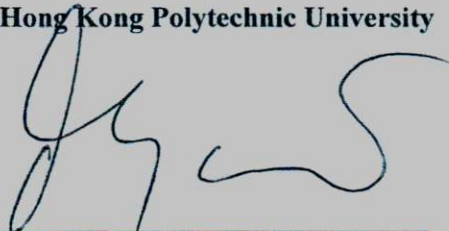
**4. Duration of MoU**

This MoU will be effective for five (5) years from the date of its signature by both parties and may be revised and/or renewed upon mutual consent. Either party may terminate this MoU by giving a six-month prior written notice to the other party. Such termination shall not affect the validity and continuity of any incompletely discharged obligation agreed upon by the two parties before termination.

**5. Miscellaneous**

The headings and captions of this MoU are inserted for convenience of reference and do not define, limit or describe the scope or intent of this MoU or any particular section, paragraph, or provision.

**For and on behalf of  
The Hong Kong Polytechnic University**



---

**Professor Alex Molasiotis  
Angel S.P. Chan Lau Professor in Health &  
Longevity  
Chair Professor of Nursing and Head  
School of Nursing**

**Date:** 23/10/2017

**For and on behalf of  
Universitas Riau**



---

**Bayhakki, PhD  
Head  
School of Nursing**

**Date:** 30/10/2017