Multimatics

Memorandum of Agreement

Between

PT LIFELONG LEARNING

and

UNIVERSITAS RIAU

For

The International Certificate Partnership Program

Initials (Paraf)	
UNRI	Multimatics

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MEMORANDUM OF AGREEMENT
PT Lifelong Learning and Universitas Riau
THE INTERNATIONAL CERTIFICATE PARTNERSHIP PROGRAM
PT Lifelong Learning No. 019/ICPP/XII-17
Universitas Riau No. 193-UN19.5.3.1.2/TU/2017

This MOA is made and entered into by and between:

PT. LIFELONG LEARNING, a corporation duly organized and validly existing under Indonesian laws, with principal office at AXA Tower 37th Floor, Jl. Prof. DR. Satrio Kav. 18, Setiabudi – Kuningan, Jakarta Selatan 12940, Indonesia, hereinafter referred to as **"MULTIMATICS".**

and

UNIVERSITAS RIAU an educational institution duly organized and validly existing under Indonesian laws, with principal office at Kampus Bina Widya, Jl. HR Subantas KM 12.5, Simpang Baru, Tampan, Pekanbaru, Riau 28293, Indonesia hereinafter referred to as **"UNRI".**

RECITALS

The parties shall enter into a Memorandum of Agreement (the "MOA") to run and implement the International Certificate Partnership Program from **MULTIMATICS** to **UNRI's** students.

At the end of the ICPP program, students will receive a certification from **MICROSOFT, ADOBE, AUTODESK, COMPTIA, FORESEC, PASAS, GIEF, QUINT** and **FPSB** certification body partners and vendors of **MULTIMATICS** on the following certification programs:

1. MICROSOFT Certification Programs

- *Microsoft Technology Associate (MTA)*

- **Developer Exams**
    1. Software Development Fundamentals
    2. HTML5 Application Developer Fundamentals
    3. Mobility and Device Fundamentals
    4. Software Testing Fundamentals
    6. Cloud Fundamentals

- **Database Exams**
    1. Database Administration Fundamentals

- **IT Professional Exams**
    1. Windows Server Administration Fundamentals
    2. Networking Fundamentals
    3. Security Fundamentals
    4. Windows Operating System Fundamentals

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- **Microsoft Office Specialist (MOS)**
  - Word 2013
  - Excel 2013
  - PowerPoint 2013
  - Access 2013
  - Outlook 2013
  - OneNote 2013
  - SharePoint 2013

2. Adobe® Certified Associate (ACA) Certification Programs
- Web Communication using Adobe Dreamweaver
- Rich Media Communication using Adobe Flash Professional
- Visual Communication using Adobe Photoshop
- Visual Communication using Adobe Premier Pro
- Visual Communication using Adobe Illustrator
- Visual Communication using Adobe InDesign

3. Autodesk® Certified User (ACU) Certification Programs
- AUTOCAD
- Autodesk Inventor
- Autodesk Maya
- Autodesk 3Ds Max

4. Logical Operation Certification Programs
- Android Development Associate (ADA)
- Android Development Professional (ADP)
- IOS Development Associate (IDA)
- IOS Development Professional (IDP)
- Project Management Associate (PMA)
- Cloud Foundation
- Cyber Foundation
- Cybersafe

5. CompTIA Certification Programs
- Security+
- Network+
- Project+
- Cloud+
- Cloud Essentials

6. FORESEC Certification Programs
- FORESEC Certified in Networking Security (FCNS)
- FORESEC Certified in Computer Hacking (FCCH)
- FORESEC Certified in Disaster Recover Planner (FCDRP)
- FORESEC Certified in Computer Forensic (FCCF)

7. PASAS Certification Programs
- Certified International Project Management Associate (CIPMA)
- Certified International Supply Chain Associate (CISCA)
- Certified International Business Intelligence Associate/Professional (CIBIA/P)
- Certified International Sales Management Associate (CISMA)

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8. QUINT Certification Programs
- Certificate in Risk Management (CRM)
- Certificate in IT Service Management (CITSM)

9. TUV SUD Certification Programs
- ISO/IEC 20000-1: 2011 Foundation
- ISO/IEC 27001: 2013

10. GIEF Certification Programs
- Certified Financial Management Analyst (CFMA)

11. FPSB Indonesia Certification Programs
- Registered Financial Planner (RFP)
- Certified Financial Planner (CFP)

12. MULTIMATICS Certification Programs
- Advanced Certificate in Information Technology (ACIT)
- Certificate in Graphics Multimedia Technology (CGMT)
- Certificate in Mobile Application Development (CMAD)
- Certificate in Computer Software Engineering (CCSE)

Pursuant to the MOA, the parties execute this Agreement to define their respective rights and obligations in running and implementing these **MULTIMATICS** programs in **UNRI**.

For, and in consideration of, these premises and the terms and conditions of this Agreement, the parties agree as follows:

1. OBLIGATIONS OF MULTIMATICS

MULTIMATICS shall provide the program of ICPP that will run and implemented by **UNRI**. For this purpose, **MULTIMATICS** shall undertake the following obligations:

a. Provide **UNRI** with the curriculum including the description of its courses, which shall be used by **UNRI** under this collaboration program ("Program"). The courses shall be aligned with the requirements set by the Ministry of Education;

b. Assist **UNRI** in its ICT curriculum development and co-curricular activities, such as conduct of student orientation program and community service;

c. Provide at least one (1) soft copy of the courseware and other materials needed for the course implementation. These course materials shall remain the intellectual property of **MULTIMATICS**. **UNRI** shall ensure that the Program materials are reproduced only with the written permission of **MULTIMATICS**;

d. **MULTIMATICS** will train **UNRI** lecturers depending on the number of students for each program, who shall be involved in the "Program". For additional number of lecturers and staff, the parties shall discuss and come up with a consensus.

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MULTIMATICS shall train these **UNRI** lecturers before the start of Odd or Even Semester at Multimatics premises only.

If the training will be held at **UNRI**, the campus needs to provide the following:

- Training equipment and materials needed for the training, such as LCD projector, and handouts.

- Transportation, meals and accommodation of the trainer from **MULTIMATICS** and/or Vendor who will train the lecturer.

- The maximum number of participants per training will be 5 participants depending on the number of students; in excess of that **UNRI** will be charged for additional participants.

e. Issue the certificates to the students who have successfully completed all the requirements and pass the exam for the courses under the **MULTIMATICS - UNRI's** academic collaboration program.

Those students who don't completed and pass the certification exam for certification programs number **1** to **11** will receive **MULTIMATICS** Certificate of Completion/Attendance.

f. Provide/Assists **UNRI** to get the designs of marketing collaterals to promote the "Program" if requested, and shall approve concepts, designs and/or softcopies as well as hardcopies of marketing materials from **UNRI** prior to publication or distribution to the market.

UNRI can use the logo of the programs mentioned in this MOA such as Microsoft, Adobe, Autodesk, Logical Operations, CompTIA, Foresec, PASAS, QUINT, TUV SUD and GIEF.

2. OBLIGATIONS OF UNRI

UNRI shall undertake the following obligations that are indispensable to the implementation of the Program:

a. Run and implement the **MULTIMATICS** ICPP program. **UNRI** shall determine the schedule of classes for each Program.

b. Integrate the program modules at **UNRI** Curriculum per semester starting Even Semester of Academic Year 2017/2018 onwards.

c. Employ and nominate the lecturers for the training to be conducted by each vendor in pursuant to Section 1.d for the implementation of the Program.

Shoulder the transportation and accommodation of the nominated lecturers who will attend the training at Multimatics.

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d. Ensure the following that:

- Protection of the Program Materials, including those jointly developed by **MULTIMATICS** and **UNRI** are kept confidential and/or are reproduced, or otherwise used, only with the written consent of both parties;

- All requirements prescribed by **MULTIMATICS** if needed, including the curriculum, lecturers, and fees structure, are observed in coordination with vendors guidelines; and

- No concepts and/or designs, either in softcopy or hardcopy, of marketing materials and collaterals in print or online shall NOT be released, published, or distributed without the prior approval from **MULTIMATICS**.

e. Provide **MULTIMATICS** the school academic calendar each year for the alignment of activities.

3. FEES AND PAYMENT SCHEDULE

See Appendix for more details of Fees and Payment schedule for each program which is attached on this MOA.

4. TERM OF AGREEMENT

Effectivity. This Agreement shall be effective for **three (3) years** from the start of **Even Semester Academic Year 2017/2018** and terminating at the end of **Odd Semester Academic Year 2020/2021**, unless the parties, by written Agreement, pre-terminate or extend the term of this Agreement.

5. POST-TERM OBLIGATIONS

Upon the termination or expiration of this Agreement, **UNRI** shall have the following obligations:

a. In the event **UNRI** operates some other business, **UNRI** shall not use any reproduction, counterfeit, copy, or colorable imitation of the Program Materials or other intellectual property of **MULTIMATICS**, either in connection with such other business or the promotion thereof, which shall likely deceive the public or cause confusion or mistake. **UNRI** shall not utilize any indicia of operation, designation or origin, description or representation which may falsely suggest or represent an association or connection with **MULTIMATICS** so as to constitute unfair competition;

b. **UNRI** shall pay MULTIMATICS all sums owing to **MULTIMATICS** within thirty (30) calendar days from date of termination or expiration of this Agreement.

c. **MULTIMATICS** shall pay **UNRI** all sums owing to **UNRI** within thirty (30) calendar days from the date of termination or expiration of this Agreement.

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6. MISCELLANEOUS

a. All correspondence relative to this Agreement, including demand letters, summonses, requests, or notices shall be personally delivered or transmitted by postage prepaid registered mail to the respective addresses of the parties as set forth above.

b. If any provision, term or condition of this Agreement or the application hereof to any person or circumstance is held invalid, the other provisions, terms and conditions hereof and the application of such provisions, terms and conditions to other persons or circumstances shall not be affected thereby.

c. The written consent of the parties shall be required for any amendment or waiver of the terms and conditions of this Agreement.

d. Indonesian laws shall govern this Agreement.

e. The parties shall institute any legal action or proceeding arising out of or relating to this Agreement only in any competent court in Jakarta, Indonesia and, by execution and delivery of this Agreement, the parties submit to and accept with regard to any such action or proceeding for themselves and in respect of their properties or assets, generally and unconditionally, the jurisdiction of any such court.

In witness whereof, the parties have caused the execution of this Agreement on this 12th day of December 2017 at Pekanbaru, Riau.

PT. LIFELONG LEARNING: **UNIVERSITAS RIAU:**

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TEMPEL
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ENAM RIBU RUPIAH

MR. AGUS SETIAWAN, MM   **IR. RIDAR HENDRI, M.Si.**
Executive Director   Kepala
Unit Pelayanan Teknis Teknologi Informasi & Komunikasi (UPT TIK)

WITNESSES:

DR. SUPARNO ADIJANTO   **DR. DAHLIYUSMANTO, S.Kom., M.Sc.**
President Director   Dosen, Teknik Informatika

APPENDIX: FEES AND PAYMENT SCHEDULE FOR EACH PROGRAM

a. **Collection of Fees**: The **MULTIMATICS** certification service fees per student for each program are the following:

No.	Training Certification Program	Regular Price	LPDCP Price	Students Price	Trainer	Exam Based	Lecturers Certification	Students Certification
INTERNATIONAL CERTIFICATE PARTNERSHIP PROGRAM (ICPP)								
Categories: Microsoft Certification Programs								
1	Microsoft Office Specialist	USD 500	Rp. 660.000,-	Rp. 660.000	UNRI Lecturer	✓	MICROSOFT	MICROSOFT
2	Microsoft Technology Associate	USD 750	Rp. 660.000,-	Rp. 660.000				
Categories: Adobe Certified Associate (ACA) Certification Programs								
1	Web Communication Using Adobe Dreamweaver	USD 750	Rp. 660.000,-	Rp. 660.000	UNRI Lecturer	✓	ADOBE	ADOBE
2	Visual Communication Using Adobe Photoshop	USD 750	Rp. 660.000,-	Rp. 660.000		✓		
3	Web Communication Using Adobe InDesign	USD 750	Rp. 660.000,-	Rp. 660.000		✓		
Categories: Autodesk Certified User (ACU) Certification Programs								
1	AUTOCAD	USD 750	Rp. 770.000,-	Rp. 770.000	UNRI Lecturer	✓	AUTODESK	AUTODESK
2	Autodesk 3Ds Max	USD 750	Rp. 770.000,-	Rp. 770.000		✓		
Categories: COMPTIA Certification Programs (Offered for 1 Year)								
1	Security+	USD 650	Rp. 1.650.000,-	Rp. 825.000 / Semester	UNRI Lecturer	✓	COMPTIA	COMPTIA
2	Project+	USD 500	Rp. 1.650.000,-	Rp. 825.000 / Semester		✓		
3	Network+	USD 500	Rp. 1.650.000,-	Rp. 825.000 / Semester		✓		
4	Cloud+	USD 500	Rp. 1.650.000,-	Rp. 825.000 / Semester		✓		
5	Cloud Essentials	USD 500	Rp. 1.650.000,-	Rp. 1.045.000 / Semester		✓		
Categories: FORESEC Certification Programs								
1	FORESEC Certified in Networking Security	USD 650	Rp. 660.000	Rp. 660.000	UNRI Lecturer	✓	FORESEC	FORESEC
2	FORESEC Certified in Computer Hacking	USD 1,000	Rp. 660.000	Rp. 660.000		✓		
3	FORESEC Certified in Disaster Recovery Planner	USD 1,000	Rp. 660.000	Rp. 660.000		✓		
4	FORESEC Certified in Forensic Expert	USD 1,000	Rp. 660.000	Rp. 660.000		✓		
Categories: PASAS Certification Programs								
1	Certified International Project Management Associate (CIPMA)	Rp.9.500.000,-	Rp. 660.000	Rp. 660.000	UNRI Lecturer	✓	PASAS	PASAS
2	Certified International Supply Chain Associate (CISCA)	Rp.9.500.000,-	Rp. 660.000	Rp. 660.000		✓		

APPENDIX: FEES AND PAYMENT SCHEDULE FOR EACH PROGRAM

No.	Training Certification Program	Regular Price	LPDCP Price	Students Price	Trainer	Exam Based	Lecturers Certification	Students Certification
Categories: PASAS Certification Programs								
3	Certified International BI Associate / Professional (CIBIA/P)	Rp. 7.500.000,- Rp. 9.500.000,-	Rp. 660.000	Rp. 660.000	UNRI Lecturer	✓	PASAS	PASAS
4	Certified International Sales Management Associate (CISMA)	Rp. 9.500.000.-	Rp. 660.000	Rp. 660.000		✓		
Categories: MULTIMATICS Certification Programs								
1	Advanced Certificate in Information Technology (ACIT)	Rp. 5.000.000	Rp. 660.000	Rp. 660.000	UNRI Lecturer	✓	MULTIMATICS	MULTIMATICS
2	Certificate in Graphics Multimedia Technology (CGMT)	Rp. 5.000.000	Rp. 660.000	Rp. 660.000		✓		
3	Certificate in Mobile Application Development (CMAD)	Rp. 5.000.000	Rp. 660.000	Rp. 660.000		✓		
4	Certificate in Computer Software Engineering (CCSE)	Rp. 5.000.000	Rp. 660.000	Rp. 660.000		✓		
Categories: QUINT Certification Programs								
1	Certificate in Risk Management (CRM)	Rp. 9.500.000.-	Rp. 1.000.000	Rp. 950.000	UNRI Lecturer	✓	QUINT	QUINT
2	Certificate in IT Service Management (CITSM)	Rp. 9.500.000.-	Rp. 1.000.000	Rp. 950.000		✓		

Soft copy of the material cost and certification examination fee is included in the mentioned amount.

b. The payment for the study year of 2016/2017 onwards will depend on the total number of students enrolled for every program.

c. The payment fee will be paid two weeks after the start of class for each program.

d. All certification programs fees are inclusive of **Ten Percent (10%)** tax.

e. **Universitas Riau** shall provide **MULTIMATICS** an accounting of the collected fees whenever it pays **MULTIMATICS** including the copy of institution's NPWP for invoicing purposes.